

AGENDA FOR THE EXECUTIVE

Date: Monday, 6 June 2016

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Executive Members:

Councillor S D T Woodward, Policy and Resources (Executive Leader)

Councillor T M Cartwright, MBE, Public Protection (Deputy Executive Leader)

Councillor Miss S M Bell, Leisure and Community

Councillor K D Evans, Planning and Development

Councillor Miss T G Harper, Streetscene

Councillor Mrs K Mandry, Health and Housing



1. Apologies for Absence

2. Minutes (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting of Executive held on 16 May 2016.

3. Executive Leader's Announcements

4. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

5. Petitions

6. Deputations

To receive any deputations, of which notice has been lodged.

7. Minutes / References from Other Committees

To receive any reference from the committees or panels held.

Matters for Decision in Public

Note: Where an urgent item of business is raised in accordance with Part 3 of the Constitution, it will be considered with the relevant service decisions as appropriate.

8. Leisure and Community

Key Decision

(1) Westbury Manor Museum Re-Modelling Proposal (Pages 5 - 12)

A report by the Director Operations.

Non Key Decision

(2) Y Services Lease of Former Hill Park Clinic (Pages 13 - 16)

A report by the Director of Operations.

(3) Hook Recreation Ground Sports Changing Room - Change of Use (Pages 17 - 22)

A report by the Director of Operations.

9. Policy and Resources

Key Decision

(1) Fareham Innovation Centre - Phase 2 (Pages 23 - 48)

A report by the Director of Finance and Resources.

Non-Key Decision

(2) Matched Funding (Pages 49 - 54)

A report by the Director of Finance and Resources.

(3) Local Governance in Hampshire (Pages 55 - 56)

A report by the Director of Finance and Resources.

P GRIMWOOD
Chief Executive Officer

www.fareham.gov.uk

27 May 2016

**For further information please contact:
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FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 16 May 2016

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Public Protection (Deputy Executive Leader)
K D Evans, Planning and Development
Miss S M Bell, Leisure and Community
Mrs K Mandry, Health and Housing
Miss T G Harper, Streetscene

Also in attendance:

B Bayford, Chairman of Health and Housing Policy Development and Review Panel
Mrs S M Bayford, Chairman of Scrutiny Board
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee
M J Ford, JP, Chairman of Public Protection Policy Development and Review Panel
L Keeble, Chairman of Streetscene Policy Development and Review Panel
A Mandry, Chairman of Planning and Development Policy Development and Review Panel
R H Price, JP, For items 10(1) and 11(1)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the Minutes of the Executive held on the 11 April 2016 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader's announcements made at this meeting.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. PETITIONS

There were no petitions presented at this meeting.

6. DEPUTATIONS

There were no deputations made at this meeting.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES**8. CONFIRMATION OF APPOINTMENT OF MEMBERS TO AREAS OF EXECUTIVE RESPONSIBILITY**

The Executive Leader confirmed that his decision to appoint Executive Members to their areas of responsibility, as advised at the Annual Council meeting on 12 May 2016 for the municipal year 2016/17 was as follows:

Planning and Development – Councillor K D Evans;
Leisure and Community – Councillor Miss S M Bell;
Health and Housing – Councillor Mrs K Mandry;
Public Protection – Councillor T M Cartwright;
Streetscene – Councillor Miss T Harper; and
Policy and Resources – Councillor S D T Woodward.

9. EXECUTIVE APPOINTMENTS

RESOLVED to appoint Executive Members to the following bodies for 2016/17:-

- (i) Fareham Museum Joint Management Committee – Councillors Miss S M Bell and Mrs K Mandry.
- (ii) Portchester Crematorium Joint Committee – Councillors K D Evans and Miss S M Bell.

(NB. In the past, the Executive has not appointed 'substitute' members to this joint committee. However, the Executive may, if it so wishes, authorise other members of the Executive to act as deputies)

(iii) Fareham and Gosport Building Control Members' Panel – Councillor K D Evans.

(iv) Partnership for Urban South Hampshire (PUSH)

As PUSH is a formal Joint Committee, the following appointments are required to be made by the Executive for 2016/17-

(a) Joint Committee representatives – Executive Leader, Councillor S D T Woodward and Deputy Executive Leader, Councillor T M Cartwright.

(b) Sub-Group Meetings - (The Borough Council's representatives are the appropriate Executive Members).

(c) Meeting with Key Consultees and similar Consultation Meetings – Councillors T M Cartwright and S D T Woodward.

(v) CCTV Partnership – Councillor T M Cartwright.

(vi) Fareham and Gosport Environmental Health Partnership Panel – Councillor T M Cartwright.

(vii) Aspect Building Communities Ltd – Councillor Mrs K Mandry.

(viii) Joint Member Shared Coastal Management Board – Councillor K D Evans and Councillor A Mandry (Deputy).

10. LEISURE AND COMMUNITY

(1) Award of Contract for the refurbishment of Priory Park, Drake Close and Fareham North West Play Areas.

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

RESOLVED that the Executive agrees the tender submitted by the contractor ranked 1 (as set out in the confidential appendix A) being the most advantageous tender received, be accepted and the contract to refurbish all three play areas be awarded to that company.

11. POLICY AND RESOURCES

(1) Update to completed Council Car Park and Pedestrian Highways Works

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

RESOLVED that the Executive notes the report.

(The meeting started at 6.00 pm
and ended at 6.15 pm).

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 06 June 2016

Portfolio:	Leisure and Community
Subject:	Westbury Manor Museum Re-Modelling Proposal
Report of:	Director of Operations
Strategy/Policy:	Leisure Strategy
Corporate Objective:	Leisure for Health and for Fun

Purpose: To consider a proposal to re-model the Westbury Manor Museum as a vibrant 'culture stop', with pop-up exhibitions and events, enhanced café and retail outlet.

Executive summary:

Westbury Manor Museum is a community museum that tells the story of Fareham's rich and varied local history. However, the exhibitions and reception spaces require modernising and visitor numbers are in decline.

In May 2015 the Executive approved a vision for the transformation of the cultural facilities in Fareham. This included the re-invention of Westbury Manor Museum as a vibrant 'culture stop'.

Officers from the Leisure & Community team, Hampshire Cultural Trust and Hampshire County Council architects have prepared a feasibility study to deliver the vision for a re-modelled Westbury Manor Museum. The aim is to create a vibrant cultural heritage attraction at a key strategic location on West Street, Fareham.

The cost of the main building works is £665,000 with Hampshire Cultural Trust funding £217,000 and Fareham Borough Council £448,000. It is proposed that £285,000 held by the Council in the Winfred Cox Charity is utilised plus an additional £163,000 from reserves.

The Council would enter into a 10 year management agreement with Hampshire Cultural Trust, including a lease for the building. After taking account of the cost of capital, the saving to the Council over the 10 year agreement would be £396,000.

This provides an exciting and unique opportunity to transform one of the key cultural facilities in Fareham and create a vibrant 'culture stop' which will re-energise the visitor experience to the museum and a focal point for the town centre.

Recommendation/Recommended Option:

The Executive are asked to approve:

- (a) Proposals to remodel the Westbury Manor Museum as outlined in the report;
- (b) £285,000 held by the Council in the Charity of Miss Winifred Nellie Cox be used towards the cost of funding the works;
- (c) £163,000 from capital reserves is allocated towards the cost of funding the works;
- (d) Up to £35,000 is allocated from the Innovation Fund for improvements and enhancements to the frontage of the building;
- (e) 10 year management agreement and lease to Hampshire Cultural Trust for the provision of a museum service in the Westbury Manor building, subject to satisfactory terms being agreed; and
- (f) £64,500 funding from revenue for the first year of the new management agreement.

Reason:

To modernise current exhibitions and reception spaces and address the decline in visitor numbers. There is also the opportunity to deliver significant revenue saving to the Council.

Cost of proposals:

The project requires an investment from the Council of £448,000. The proposal is to use £285,000 held by the Council in the Winifred Cox Charity plus an additional £163,000 from reserves. There is up to £35,000 in the Innovation Fund for improvements and enhancements to the frontage of the building. There is a requirement to provide £64,500 from revenue for the first year of the 10 year agreement which is already accounted for in the budget. The 10 year agreement will deliver revenue saving to the Council of £395,910.

Appendices: None

Background papers: File of papers

Reference papers:

Report to the Executive 3 March 2014 – Westbury Manor Museum – Hampshire Cultural Trust Proposals

Report to the Executive 18 May 2015 – Fareham Cultural Facilities Transformation

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	06 June 2016
Subject:	Westbury Manor Museum Re-modelling Proposals
Briefing by:	Director of Operations
Portfolio:	Leisure and Community

INTRODUCTION

1. In March 2014, the Executive agreed new arrangements to transfer the management of Westbury Manor Museum to the newly established Hampshire Cultural Trust. The new Trust was formed following a strategic review of the arts and museum service in Hampshire, commissioned by Hampshire County Council.
2. The current arrangements for Westbury Manor Museum include a three year funding agreement, which expires in 2017. There was also a commitment from Hampshire Cultural Trust, in partnership with Fareham Borough Council and Hampshire County Council, to develop a strategic vision for the integration of cultural facilities in the Borough of Fareham.
3. In May 2015 the Executive approved a vision for the transformation of the cultural facilities in Fareham as two distinct projects. The amalgamation of the Ashcroft Arts Centre into a remodelled Ferneham Hall and the re-invention of Westbury Manor Museum as a vibrant 'culture stop'.
4. In addition to the transformation of the facilities, there was an ambition to reduce the cost for providing the facilities by 40%.
5. This reports sets out the proposals to remodel the Westbury Manor Museum in accordance with the vision for the transformation of cultural facilities.

BACKGROUND

6. Westbury Manor is a grade 2 listed building and overall is in a good state of repair, although no major work has been undertaken in recent times. Until recently the building hosted the Tourist Information Centre as well as the museum.
7. Westbury Manor Museum is a community museum that tells the story of Fareham's rich and varied local history. The ground floor includes a café, temporary exhibition space and local studies area and the museum displays are primarily on the first floor with offices on the second floor.

8. The exhibitions and reception spaces are dated tired and require re-energising and modernising. There is also a walled garden to the rear of the property which is managed by the Council as a public open space.
9. In 2013/14 there were over 26,000 visitors, but numbers have subsequently declined with the largest attendance usually associated with the temporary touring exhibitions.
10. Hampshire Cultural Trust has a 3 year agreement, for providing a museum service in the Westbury Manor building, which expires in March 2017. The cost of funding the operation is shared with Hampshire Cultural Trust, with Fareham Borough Council contributing £64,500 per annum.
11. The cost of maintaining the building is currently funded by Hampshire County Council.
12. Fareham Borough Council is responsible for the maintenance and upkeep of the gardens.

BUILDING PROPOSALS

13. Hampshire Cultural Trust and Hampshire County Council architects have produced a feasibility study to deliver the vision for a re-modelled Westbury Manor Museum. The aim is to create a vibrant cultural heritage attraction at a key strategic location in Fareham town centre.
14. Externally the railings enclosing the front courtyard will be removed giving a more open and welcoming aspect to the building. The attention of customers approaching from the pedestrianised West Street will be drawn in by new signage and pavement layout that entices them into the gardens of Westbury Manor and into the building via re-modelled main and garden entrance.
15. Inside, they will discover a ground floor transformed into a vibrant cultural space with pop-up exhibitions and attractions, and a unique café experience with museum artefacts forming a visual backdrop with a cultural theme. On the ground floor there will be a community space that will be available for private hire.
16. There will also be a shop where customers can buy quality arts and produce made in Hampshire. The courtyard facing onto West Street and the garden patio will have tables and chairs and become an outdoor extension of the café space.
17. Upstairs, customers will find the local story of Fareham told through an engaging and imaginative combination of real objects and digital information. The intention will be to use a combination of interactive exhibits and digital media to enhance the visitor experience.
18. The second floor space will be converted into incubator studios for creative practitioners. The aim is to encourage local start up business with a cultural theme to take up space in the building and create a working feel to the facility.
19. Discussion has taken place with officers in Development Control regarding the general proposals and in particular any potential impact on the building given it is grade II listed. Subject to detailed plans and specifications no concerns in principle have been identified at this time and officers in Development Control will continue to be involved in the preparation of detailed plans and the construction works.

20. Discussions have also taken place with officers in Environmental Health to consider issues relating to licensing, noise and anti-social behaviour that has been a problem in the area adjacent to the buildings and in the garden. No specific concerns were identified but officers will continue to be involved in the detailed design process to ensure that relevant community safety and licensing matters are appropriately considered.

FINANCIAL IMPLICATIONS

Capital Costs

21. The feasibility study undertaken by Hampshire County Council Architects has identified a total capital cost of £665,000 to undertake the works required. This figure is subject to a competitive tender.
22. Hampshire Cultural Trust will provide £217,000 towards the cost. This includes £100,000 grant funding for equipping the first floor exhibition space. A grant of £50,000 towards the cost of the Café facilities and £67,000 in kind support from Hampshire County Council Architects.
23. Two sources of funding have been identified to provide the £448,000 balance of funding from Fareham Borough Council.
24. Fareham Borough Council holds £285,000 in the Charity of Miss Winifred Nellie Cox. The bequest is for the funding of the Charity to be used either for a museum or for a public garden. It is proposed that the bequest is used to fund the works to re-model the Westbury Manor Museum.
25. This leaves a balance of £163,000 and it is proposed that this is funded from Fareham Borough Council's capital reserves.
26. An additional sum of up to £35,000 has been identified in the Town Centre Innovation Fund. This funding was provided to improve and enhance the town centre infrastructure. This will be used to create a sense of place in the Westbury Manor frontage with the creative use of contemporary street furniture, paving and landscaping.

Revenue Costs

27. Hampshire Cultural Trust has made a commitment to operate the museum without any financial contribution from Fareham Borough Council to the management of the facility, after the first year of opening. This is on the basis that the Council provides the balance of capital funding to deliver the project.
28. This will mean that the current funding agreement will need to be extended by one year until March 2018. This will cover the period that the building works are being undertaken and a start-up period to allow the new operational arrangements to be established.
29. There will be a new 10 year management agreement and lease of the property to the Hampshire Cultural Trust.
30. Hampshire County Council is not able to commit to undertaking the repairs and maintenance on the property for a 10 year period. They will however provide a sum of £12,500 that can be drawn down by Fareham Borough Council to undertake the required repairs and maintenance of the building. This will mean that responsibility for repairs and maintenance will transfer from Hampshire County Council to Fareham Borough Council.

31. A condition survey was carried out in 2012 and revealed no significant problems. Another condition survey is currently being carried out by the Hampshire County Council Architects to determine the maintenance liabilities for the building over the period of the 10 year agreement.
32. The Council will have to pay £64,500 for the first year of the agreement but over the remaining nine years there is a saving of £580,500. The capital investment from the Council of £163,000 plus the loss of interest on the funding provided by the Council comes to £184,590.
33. This means that over the 10 year period of the agreement the Council will save £396,000.

PROJECT TIMELINE

34. The proposals will be presented to the Leisure & Community Policy Development and Review Panel on 1 June and the Museum Joint Management Committee on 6 June 2016.
35. Subject to approval by the Executive, detailed designs will be developed in preparation for the submission of a planning application and tender documentation for the construction works. Hampshire Cultural Trust will also need to seek approval to proceed with the project from their Board of Trustees
36. If this work is completed and the tender issued by October then it is anticipated that the building would close and work would start in January 2017. The construction work is estimated to take four months to complete and therefore it is anticipated that the new facility will open in May 2017.

RISK ASSESSMENT

37. The business plan prepared by Hampshire Cultural Trust indicates that they will subsidise the operation of the facility at least in the start-up period. They have confirmed that this is a low risk as they can offset the subsidy against their total operation and they have opportunities to obtain external funding which will provide additional income. The arrangement means that the risk of funding any shortfall in the revenue costs lies with the Hampshire Cultural Trust and not the Council.
38. Hampshire County Council is not able to continue to maintain the building for the duration of the 10 year agreement. They have made available a sum of £12,500 for the ongoing maintenance and upkeep of the building. The last condition survey of the building was carried out in 2012 and identified no significant problems. However, another survey is currently being undertaken and this may identify works that will need to be undertaken, over the course of the agreement. Any such works may require funds over and above that provided by Hampshire County Council. Therefore Fareham Borough Council would be liable for these additional costs.
39. A construction period of four months has been identified based on the work undertaken in the feasibility study. Given that it's a listed building, there may be some complications that arise in the construction process that may result in a delay in completing the works. A contingency of 17.5% has been allowed for in the total project cost.

CONCLUSION

40. The new partnership between Fareham Borough Council and the Hampshire Cultural Trust has provided an exciting and unique opportunity to transform one of the key cultural facilities in Fareham.
41. Westbury Manor Museum will play a key role in championing cultural activity across Fareham town centre, working with local businesses and community organisations to develop pop-up festival activity. The Hampshire Cultural Trust has already made a contribution to the town centre events programme and the aim will be to build on and enhance this presence in the town centre.
42. In addition to the transformation of the facilities and the potential benefits for the town centre, there is also financial revenue savings for the Council. The original ambition was to deliver a 40% reduction in the cost to the Council of operating the facility.
43. The proposal provides a saving of £396,000 over the duration of the 10 year agreement. This far in away exceeds the original ambition and provides a significant contribution to the Council's efficiency savings.

Enquiries:

For further information on this report please contact Mark Bowler (Ext 4420)

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 06 June 2016

Portfolio: Leisure and Community
Subject: Y Services Lease of Former Hill Park Clinic
Report of: Director of Operations
Strategy/Policy: Leisure Strategy
Corporate Objective: Leisure for Health & For Fun

Purpose:
To advise the Executive on an opportunity to bring a vacant property at Frosthole Close into community use.

Executive summary:
This report outlines a proposal from Y Services to take on a lease of the former physiotherapy centre at Frosthole Close for use as a community scrapstore and training facility for young people.

It is proposed to offer Y Services a ten year full repairing lease and that Y Services fund the capital costs of bringing the building back into a tenable condition and the ongoing revenue costs associated with operating the building.

Recommendation:
That the Executive consider offering a ten year lease of the former physiotherapy centre at Frosthole Close to Y-Services at a peppercorn rent, subject to Y Services obtaining the grant funding for the project.

Reason:
To bring the vacant premises back into use and to provide a community use for the benefit of the residents of Fareham.

Cost of proposals:
There would be no capital or revenue costs for the Council.

Background papers: File of Correspondence

Reference papers: None

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	06 June 2016
Subject:	Y Services Lease of Former Hill Park Clinic
Briefing by:	Director of Operations
Portfolio:	Policy & Resources

INTRODUCTION

1. Y Services is a youth work charity delivering play work and youth work in Hampshire. It was conceived in March 2011, and is a registered charity and company limited by guarantee. In Fareham, Y Services delivers a number of projects to children and young people, including 21 evening youth club sessions and 72 hours of day time work per week supporting young people on a variety of issues including; health, life skills, relationships and mentoring.
2. The Charity also delivers play work across the Borough during school holidays through the Play Rangers service. Free play for 0-12 year olds is delivered using outside venues such as parks and open spaces. Play work is facilitated by play workers and young volunteers who develop opportunities to learn a new skill and enhance their experience for the future.

THE FORMER HILL PARK CLINIC

3. The former physiotherapy premises at Frosthole Close have been vacant for a number of years following the surrender of the lease by the then tenant. The building is in a poor state of repair and would require investment to make suitable for any type of use.
4. A number of opportunities have been explored to bring the building back into use including, developing the site for social housing, advertising the site for community use and seeking offers for a capital receipt for the disposal of the site.
5. Whilst there has been some interest from two boxing clubs these have not progressed beyond an initial expression of interest.
6. Y Services have expressed an interest in taking on a lease agreement for the site and have been seeking external funding to help bring the building back into use. Their aim is to use the building as a community Scrapstore and training facility for young people

THE FROSTHOLE PROJECT

7. Over the last 12 months, the trustees of Y Services have been seeking to create an opportunity for young people to learn skills to enable them to be “work ready” and to decrease the number of people not in education employment or training (NEET) in the Borough.
8. The Fareham North West ward is a priority for Y Services and the potential availability of the Frosthole Close building presented an opportunity within this area to continue to work to support young people who are at risk of becoming NEET.
9. The trustees of Y Services have identified that there is a gap in provision for Fareham and Gosport in terms of a Scrapstore for the community. A Scrapstore is a resource for community groups who are in need of high quality arts and crafts materials for their members.
10. Y Services proposes to raise the capital funding to bring the building back into a tenantable condition by a variety of means:
 - a) An application for £15,000 has been submitted to Veolia Trust to support capital costs for the refurbishment of the building. If successful this will be used to fund the cost of replacement windows on one elevation of the building.
 - b) Y Services have committed £6,000 towards the cost of refurbishment. This funding will focus on repairs to the roof covering and ensuring that the building is accessible for those with a disability.
 - c) HMS Sultan is keen to help with the project and will undertake the cleaning and decoration of the room identified as being suitable for the Scrapstore.
11. Y Services have set aside £5,000 to cover the first six months of operation. To fund the ongoing expenditure further revenue streams are being explored but it is anticipated that the development of the Scrapstore will help subsidise the on-going cost of running the building.
12. Planning consent for a change of use of the property has been granted but this relates to specific hours of use.
13. Building Control has been consulted and no issues have been identified. There is however a need to make some amendments to the entrance to ensure a ramp is in place to allow easy access to the building.

LEASE AGREEMENT

14. To comply with the requirements of external funding bodies, Y Services require a ten year full repairing lease. This would be outside of the Landlord and Tenant Act so they would not have an automatic right of renewal and there would be no break clauses.
15. Y Services would be responsible for all interior and exterior improvements and maintenance and for bringing the building into a tenantable condition.
16. No allocated parking would be provided as part of the lease agreement.
17. Y Services would be responsible for all occupational outgoings in respect of the building e.g. utilities, non-domestic rates (if applicable).

18. To reflect the responsibilities that Y Services would be taking on, it is further recommended that the annual rental would be a peppercorn (if demanded).

RISK ASSESSMENT

19. A visual survey of the building by a Surveyor from the Council identified in the region of £30 to £50k of works required to the building. This related mainly to windows, doors and electrics. This could potentially be more as there was evidence of issues with the roof that may require remedial works in the future.
20. The permission for the change of use relates to specific hours the scrap store will be open. There is a condition relating to community use detailed in the criteria for funding from the Veolia Trust. Y Services will need to ensure that these conditions can be met in order for their application to be successful.
21. There is a risk that Y Services will not succeed in raising all of the capital required to bring the building back into a tenatable condition or sufficient and therefore execution of the lease would be subject to adequate funding being obtained.
22. There is merit in utilising the building for community use given the lack of any interest or suitability for alternative use that could bring an income to the Council. The proposal is the Council will provide the building at peppercorn rent but Y Services will be responsible for the ongoing maintenance and operation of the building. The expectation is that the Council will not provide any funding for the project and if the venture is not successful Y Services may have to voluntarily surrender their lease.
23. There is no allocated parking for Y Services and there are limitations with the site in respect of car parking. This may limit the capacity of the facility and therefore the viability of the project.
24. Y Services have sufficient funding to operate the scheme for a six month period only after which they will rely on income from the scrap store. This may not be sufficient to make the scheme viable. Should this happen then the building would return to being vacant. However, the Council would be in no worse a situation than is currently the case.

CONCLUSION

25. An opportunity has arisen to bring back into use the currently vacant premises at Frosthole Close as a community Scrapstore and training venue for young people. The project would be entirely funded by the Y Services and although their business plan is not as robust as would ideally be the case, there is no significant risk to the Council.

Enquiries:

For further information on this report please contact Gareth Satherley. (Ext 4476)

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 06 June 2016

Portfolio:	Leisure and Community
Subject:	Hook Recreation Ground Sports Changing Room – Change of Use
Report of:	Director of Operations
Strategy/Policy:	Leisure Strategy
Corporate Objective:	Leisure for Health and for Fun

Purpose:

To seek approval to convert the former sports changing rooms at the Hook Recreation Ground into a satellite depot for the Council's Streetscene Operations team.

Executive summary:

In December 2014, the Executive resolved that the designation of the land at Hook Recreation Ground be changed from "parks and amenity open space" to "natural green space"; be no longer used for formal sports provision and that the changing rooms be demolished if a suitable alternative use for the building could not be found.

An alternative use to convert the changing rooms into a satellite depot for the grounds maintenance and street sweeping teams is proposed as a means of helping provide a more cost effective and efficient service.

The Executive is requested to approve capital funding of £25,000 to allow the conversion of the existing changing rooms together with a further £12,000 to demolish and return to open space the existing mess room facilities at the Locks Heath House Park if the Locks Heath Tennis Club opt not to take on this building as a club house.

Recommendation:

The Executive is asked to:

- (a) agree that the existing changing rooms at the Hook Recreation Ground be converted to provide a satellite depot for the Council's Grounds Maintenance team;
- (b) agree that the existing mess room at Locks Heath House Park be demolished if an agreement cannot be reached with the Locks Heath Tennis Club to use this facility as a club house / toilet facilities; and

(c) approve that a capital budget of £37,000 be used from the S106 Open Spaces Maintenance budget to fund the works to both buildings.

Reason:

To provide a more efficient and cost effective means of operating the grounds maintenance and street sweeping operations and to improve the storage capability for these operations in the western wards of the Borough.

Cost of proposals:

A capital budget of £37,000 sourced from the S106 Open Spaces Maintenance budget is requested to fund the proposal.

Background papers:

December 2014 Executive Report - Review of Community Buildings

Reference papers:

None

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	06 June 2016
Subject:	Hook Recreation Ground Sports Changing Room – change of use
Briefing by:	Director of Operations
Portfolio:	Leisure and Community

INTRODUCTION

1. Until 2010 the four football pitches and changing rooms at the Hook Recreation Ground were leased to the Ranvilles Rangers Junior Football Club. The building comprises of 7 small team changing rooms and a garage.
2. In 2010 the football club surrendered their lease as the pitches were unplayable for the majority of the season as the drainage is poor on what used to be a landfill site. Since that time there has been interest from other sports clubs in taking over the facilities, but feasibility work indicated that a budget of £450,000 would be required to address the problem with the drainage with a further £100,000 required to bring the changing rooms back into use.
3. In December 2014, the Executive resolved that the designation of the land at Hook Recreation Ground be changed from “parks and amenity open space” to “natural green space”, be no longer used for formal sports provision and that the changing rooms be demolished within 12 months if a suitable alternative use for the building could not be found.

ALTERNATIVE USE

4. Currently the Streetscene service uses the “mess room” next to the tennis courts at Locks Heath House Park as a depot and store for the street sweeping and ride-on grass cutting vehicles serving the western wards.
5. The vehicles are located at this site primarily to reduce the travelling time from the main Council Depot to site in an area that requires a constant Streetscene presence.
6. The principle for this arrangement is a good one however the facility at Locks Heath House Park is too small for the operational demand. It is cramped when all vehicles are parked up and the restricted movement within the garage area gives some health and safety concerns. In addition to the vehicles, a number of materials also need to be stored here. Another limiting factor with the current arrangement is that this facility does not have any area surrounding the building that can be used to undertake other tasks

and activities associated with the grounds maintenance operation.

7. Users of Locks Heath House Park have expressed concern to Officers regarding the conflict caused from the necessary and regular vehicle movements at this busy ornamental park and the children and dog walkers using the site.
8. At Hook Recreation Ground the area immediately surrounding the changing rooms provides an ideal location for improving the efficiency of the grounds and street cleansing operations. The site is isolated from the main area of open space, is located in a remote area away from almost all residential properties and is of sufficient size to allow additional storage and a shredding operation to take place.
9. For several weeks of the year a significant amount of green waste is generated from the maintenance of the shrub borders located throughout the western wards. When the shrub waste is collected from around the Borough it is transported un-shredded by transit van to a waste transfer facility located in the north east of the Borough. If the waste was to be stored and shredded locally prior to transporting for disposal at a site such as Hook then the number of disposal trips would be reduced as would the actual cost of waste disposal.
10. The reason disposal costs would be reduced is that a transit of un-shredded material weighs much less than a tonne and the minimum charge to dispose of green waste is priced at one tonne. It is estimated that a reduction in operating costs exceeding £2,500 per annum could be made by the reduction in vehicle journeys and reduced cost of the green waste disposal by utilising the Hook site. Further efficiencies could also be realised from the storage and disposal of the autumn leaf fall collected by the street sweepers operating in the western wards that could save a further £1,500 - £2,000 per annum.
11. However, the main reason for relocating to Hook is to convert the changing rooms to provide secure storage for the associated vehicles and a mess room in a building that would be more 'fit for purpose' compared to the current facility at Locks Heath House Park.
12. The key works to be undertaken to convert the changing rooms to the alternative use include:
 - (d) Remove internal partition walls from four changing rooms to provide two new store areas.
 - (e) Convert one changing room to provide a rest room with toilet and hand washing facilities.
 - (f) To replace the existing electrical installation.
 - (g) Improvements to the water services.
13. The above works are estimated to cost £21,000 and it is suggested that a contingency of 10% be added for unforeseen works with an additional 10% allowed for any professional fees that may be incurred, e.g. the services of a structural engineer if required. The total capital cost of the works is therefore £25,000
14. External works to the surrounding grounds and internal decoration will be carried out by the grounds maintenance team and be funded from existing revenue budgets.

LOCKS HEATH HOUSE PARK MESS ROOM

15. The Locks Heath Tennis Club currently lease the two tennis courts at Locks Heath House Park adjacent to the mess room, but have expressed concerns about the lack of toilet facilities at the site, particularly on competition days.
16. Should the building at Hook Recreation Ground be converted to a satellite depot, then there could be an opportunity to offer the existing Mess Room at Locks Heath House Park to the tennis club as clubhouse and / or toilet facility.
17. It is suggested that the Locks Heath Tennis Club be contacted to discuss the opportunity for them to take a tenancy of the Mess Room to use as a club house facility, subject to:
 - The whole of the building being leased not a partial occupation.
 - That the tennis club accept a full repairing and insuring arrangement.
 - That the agreement be outside of the Landlord and Tenant Act with a short termination clause.
 - On the understanding that the Council would not provide any funding towards any costs that the tennis club may need to incur.

FINANCIAL IMPLICATIONS

18. The budget cost for the alternative of converting the Hook Recreation Ground building to a satellite depot is £25,000.
19. Should the Mess Room at Locks Heath House Park be demolished the budget estimate is £12,000 for this work.
20. The potential total capital cost of creating a satellite depot and demolishing the Locks Heath House Park mess room is therefore £37,000.
21. However, if the Locks Heath House Park building was to be utilised by the Locks Heath Tennis Club then there would be no demolition costs and therefore the total capital cost for this project is estimated to be £25,000.
22. Utilising the Hook site would save at least £4,000 per annum in operational costs for the Grounds Maintenance and Street Cleansing teams and help to provide operational efficiency through the reduction in travel downtime that would help to absorb the growing demand on the service from the on-going development of the western wards, including the expansion of the open space on the Coldeast site.

CONCLUSION

23. An opportunity has been identified to improve the efficiency of the Streetscene service by converting the former sports changing rooms at the Hook Recreation Ground into a satellite depot.
24. A capital budget of £37,000 funded from the S106 Open Spaces Maintenance budget is requested for the proposal.

Enquiries:

For further information on this report please contact Gareth Satherley on ext. 4476.

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 06 June 2016

Portfolio:	Policy and Resources
Subject:	Fareham Innovation Centre – Phase 2
Report of:	Director of Finance and Resources
Strategy/Policy:	Corporate Strategy
Corporate Objective:	To Maintain and Extend Prosperity A Dynamic, Prudent and Progressive Council

Purpose:

The purpose of this report is to seek approval to proceed with the development of Fareham Innovation Centre Phase 2 and to include provision for the scheme within the Capital Programme.

Executive summary:

Owing to the remarkable success of Fareham Innovation Centre, it is now being proposed to build a second phase, immediately adjacent to the existing building.

The purpose of this second phase is twofold. First of all it will provide some larger space to enable businesses within the first phase to grow and move on, thus retaining their jobs and skills within the immediate area. Secondly it will provide more small office and workshop space to enable new start-up businesses to move into the Centre and be supported to prosper and grow in their early years.

The total estimated cost of the scheme is £6.6m and authority is sought to add this to the Capital Programme. However, a bid for a grant of £1.980m has been submitted to the Solent LEP under the Solent Local Growth Deal. If successful, this will reduce the Council's borrowing requirement, although the outcome of the submission will not be known until later in 2016.

Recommendations:

That the Executive:

- (a) agrees in principle to proceed with Fareham Innovation Centre Phase 2, with provision of £6.6m being made for the scheme within the Capital Programme;

- (b) notes that if the application for grant funding from the Solent Local Growth Deal is unsuccessful, the business case will be reviewed by the Director of Finance and Resources to consider scheme viability, who will make recommendations to the Executive;
- (c) grants delegated authority to the Director of Finance and Resources to appoint a design team to complete the pre-construction phases of work; and
- (d) grants delegated authority to the Director of Finance and Resources in consultation with the Executive Leader, to accept a tender for the construction of the scheme provided it is within the capital budget and funding is secured.

Reason:

To enable the Fareham Innovation Centre Phase 2 to proceed, building on the success of the first phase and continuing to provide support to enable new businesses to prosper and grow within the Solent Enterprise Zone at Daedalus.

Cost of proposals:

The total capital cost of the scheme is estimated to be £6.6m. It is anticipated that this will be partly be funded through prudential borrowing and partly through a grant from the Solent Local Growth Fund, if the latter is successful.

Appendices:

A: Confidential - Detailed financial analysis of proposal
B: Confidential - Outline Business Case - submission to the Solent LEP

Background papers: File of Correspondence and Funding Bid Application.

Reference papers:

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	06 June 2016
Subject:	Fareham Innovation Centre - Phase 2
Briefing by:	Director of Finance and Resources
Portfolio:	Policy and Resources

INTRODUCTION

1. As Members will be aware from previous reports on the subject, Fareham Innovation Centre has been a remarkable success. It has fulfilled its principal objective of providing an environment in which new innovative businesses, predominantly within the marine, aviation, aerospace and advanced manufacturing businesses can prosper and grow. It has exceeded all expectations by achieving 100% occupation within its first year of operation, a target which was not expected to be reached until its third year.
2. A key element of its success has been the provision of on-site business support. This has been crucial in providing advice, support and access to networking and professional opportunities. This has helped new businesses survive their crucial formative first year and begin to grow.
3. In a sense, the Centre has been a victim of its own success as it now has a waiting list of twenty businesses wishing to locate there. In addition four businesses are already forecasting their need for more space as they continue their growth trajectory.
4. It was always the intention to consider the development of a second stage of the Centre to provide move-on accommodation at some stage in the future. However, the current success and the level of unmet need it has revealed within the immediate vicinity has prompted these proposals to be brought forward and this report seeks approval to begin the development process to enable this second phase to be built within the 2017/8 financial year

THE PROPOSED SCHEME

5. The purpose of Innovation Centre Phase 2 will be twofold. First of all it will provide some larger space into which existing businesses who have outgrown the existing Centre can move into. This will help to retain the businesses, the jobs they have created and the skills they have developed, within the immediate area and more specifically within the Enterprise Zone. It will also help to free up smaller space within the existing building. Secondly, it will provide additional space within the Enterprise Zone to meet the unmet demand for new businesses requiring space within a supportive environment.

6. An initial feasibility study and some preliminary concept design work has demonstrated that a new building which at 3,000m² will be slightly larger than the current Centre, could be built on a site immediately adjacent to and integral with it. It could provide around 46 new offices and workshops and workshops tailored to the needs of businesses within the strategic priorities of the Solent LEP. The overall layout of the building and exact number of offices and workshops and the ratio between them will be determined as detailed design proceeds.
7. The existing building will remain the hub of the overall Centre and will continue to provide reception, other support facilities and meeting rooms and other communal space. There will need to be a rearrangement of the current parking facilities to accommodate the new building, as this will partly be built over the existing car park.
8. It is also proposed to provide some additional conferencing space, possibly through conversion of one or two existing workshops, although this will depend on how the detailed design work proceeds. It has become evident that this is something which is lacking in the immediate vicinity as the existing Innovation Centre has had to turn down many requests for training events, larger meetings, seminars and conferences as it does not have a space large enough.
9. Phase 2 will build on the success of the business support role by expanding the role of the current Innovation Director to full time. This will enable continued support to all of the new businesses and will also act as a catalyst in promoting collaboration, networking, sharing resources, contacts and opportunities between businesses. The role will also further develop the connectivity of the Centre with the wider Solent region through the hosting of business growth seminars and workshops and linking to the region's research and knowledge centres.

TIMESCALE

10. To enable incoming businesses to take full advantage of the 5 year business rate relief on Enterprise Zones, they will need to be in occupation by 31st March 2018. The building will therefore need to be complete and ready for occupation by that time. This represents a challenging timescale, but one which is realistically achievable, provided all of the parties work together to ensure that deadlines are met and that, where possible activities are run concurrently rather than successively. This was the approach taken with the even more challenging timescale presented by Phase 1.
11. A firm project plan will need to be developed, but in outline, the following programme, whilst tight, appears to have a realistic chance of success:

Activity	Timescale
Executive approval in principle	June 2016
Outline design	June - July 2016
Planning application	August 2016
Planning consent	October 2016
Detailed design work and tender preparation	August - October 2016

Tender invitation, negotiation and acceptance	November 2016 - January 2017
Start on site	April 2017
Completion	March 2018

FINANCIAL IMPLICATIONS

12. A full Cost Plan for the proposal has not yet been developed. However based on the cost of the existing Innovation Centre and data from other recent construction projects on the Enterprise Zone, an indicative total cost of £6.6m has been estimated. This will obviously need to be tested as part of a cost planning exercise as the proposals develop and through a competitive procurement process for the construction work.
13. Phase 2 provides for a higher ratio of lettable to non- lettable space as many of the communal facilities which do not generate income will continue to be located in the existing building. There will also be economies of scale in operational costs as, although the overall Innovation Centre will more than double in size, there will not be a corresponding doubling of staffing, maintenance and other management costs.
14. However, what marks out the Centre as being different from routine managed office space is the business support element. Whilst this has been demonstrated to be crucial to its success, it does make it more expensive to run and the existing Innovation Centre was only viable due to grant funding from the Homes and Communities Agency. Initial discussions with the current operators, Oxford Innovation, show that over a ten year period the estimated total rental income from the new building would be £7.1m and the total operational costs would be £4.4m, leaving a surplus over the period of £2.7m. This would be insufficient to achieve a payback of the Council's investment over a reasonable timescale. A more detailed financial analysis is attached as confidential Appendix A.
15. The Council have therefore applied to the Solent LEP for funding under the Solent Local Growth Deal, which is part of a national growth fund of £1.8bn. The Innovation Centre is thought to be a good fit with the priorities of this funding programme and an outline business case and bid have been submitted in the sum of £1.98m. If successful, this would reduce the Council's borrowing requirement to £4.620m, resulting in an acceptable payback period of approximately 20 years. The full outline business case as submitted is attached as confidential Appendix B.
16. The timescale for consideration of the bids is in three parts. First of all, the Solent LEP Board will decide on 10th June which schemes it wishes to support and will then submit a Local Growth Deal submission to Government in July. If, following the Government review, the project continues to be supported, the Council will be invited to develop a full business case. The Solent LEP Board will then consider the full business case and decide whether or not to confirm funding. There is currently no timescale for these later stages, but in order to achieve the Council's programme, it will not be possible to wait until a decision before proceeding. It is therefore recommended that the proposal progresses through the design phase on the assumption that this funding will be forthcoming. However if the bid does not succeed, the business case will be reviewed to consider whether options exist to proceed with the scheme, prior to the construction phase. These options will be subject to review by the Daedalus Member Working Group and reported to the Executive for consideration at a future meeting.

17. Furthermore, in order to avoid delaying the programme, it is recommended that the Director of Finance and Resources is given delegated authority to approve the construction tender, provided that it is within the allocated capital budget and assuming that the funding bid succeeds.

RISKS

18. There are a number of risks associated with the project. These together with the necessary mitigation actions are outlined in the following paragraphs.
19. Although the indicative outline estimate has been based on the actual cost of similar projects, it is possible that the tender price may be significantly higher. To mitigate this risk, there will be a tight specification which emphasises value for money, without sacrificing quality and a robust procurement process will be undertaken. If tenders do come in too high, a realistic approach to value engineering will be adopted during the tender review process.
20. The challenging timescale may result in a project over-run. To combat this the programme will be tightly controlled and activities will be run concurrently rather than consecutively wherever possible.
21. There is a strong risk that the application for capital grant funding from the Solent Growth Fund may not be successful. If this happens, the business case will be thoroughly reviewed.
22. There is a slight risk that Phase 2 may not be as immediate a success as Phase 1 and that it is occupied at a much slower rate, affecting the Council's income from the project. A realistic approach to the likely occupancy rate has been adopted in preparing the business case, and a strong marketing strategy would be adopted to minimise this risk.
23. Finally, as this proposal represents a further significant investment by the Council in Daedalus, it is proposed that the Daedalus Member Working Group be asked to oversee the delivery of the project.

CONCLUSIONS

24. Fareham Innovation Centre has been a remarkable success. It has proved to be a well-designed building which has met with all of its objectives in providing a welcoming, supportive environment in which new businesses have been proud to work and which has enabled them to survive, prosper and grow. It has reached full occupancy two years ahead of schedule and has a waiting list of twenty new businesses wishing to move in and four existing businesses who are forecasting the need for more space in which to grow.

It is therefore proposed to bring forward plans for an Innovation Centre Phase 2, to enable design and construction works to take place with a view to completion in March 2018.

Enquiries:

For further information on this report please contact Andrew Wannell (Ext 4620)

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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of the Local Government Act 1972.

Document is Restricted

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 06 June 2016

Portfolio:	Policy and Resources
Subject:	Matched Funding
Report of:	Director of Finance and Resources
Strategy/Policy:	Grants Policy
Corporate Objective:	All Corporate Objectives apply

Purpose:
To provide details of matched funding requests received by the Council during the first quarter of the 2016/17 financial year.

Executive summary:
During the first quarter of 2016/17, the Council has received one matched funding request:

Victory Hall has requested £40,000 towards repairs and improvements to the building.

Recommendation/Recommended Option:
That the Executive considers whether matched funding of up to £40,000 be awarded to Victory Hall to pay towards repairs and improvements to the building.

Reason:
To act as an enabler, assisting the local community in making improvements to local community facilities, and introducing new facilities for the benefit of all age groups within the community.

Cost of proposals:
Up to £40,000 (the community funding budget currently has funds of approximately £95,300)

Appendices: A: Matched Funding Application – Victory Hall

Background papers: File of Correspondence

Reference papers:

Report to the Executive on 8 March 2010 - Review of Discretionary Grants

Report to the Executive on 17 May 2010 - Grants Review Update

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	06 June 2016
Subject:	Matched Funding Report
Briefing by:	Director of Finance and Resources
Portfolio:	Finance and Resources

INTRODUCTION

1. The purpose of this report is to provide details of any matched funding requests received by the Council during the first quarter of the 2015/16 financial year.
2. On 8 March 2010, the Executive considered a report on the various discretionary grants provided by the Council. The report included details regarding each category of grant and the level of funding available. Members agreed to combine a number of grants into a single pot for the 2010/11 financial year onwards.
3. The report also highlighted the need for the Council to take a more coordinated approach in assessing matched funding requests in the future.
4. It was agreed that the procedure for applying for matched funding be changed so that bids would be considered by the Executive on a quarterly basis, by predefined dates, in order that applications could be prioritised.
5. It was also suggested that as matched funding requests are received, those "in the pipeline" are identified, as well as those submitted for formal consideration.

CRITERIA

6. The criteria for matched funding awards have been deliberately kept simple. The Council will consider any project which benefits the local community and/or improves the local environment. Awards will generally only be made for capital projects.
7. The important fact about a matched funding application is that the sum being requested from the Council needs to be matched by the applicant and/or other agencies. This helps to ensure that there is a definite commitment and sense of ownership from the local community in both delivering the project and maintaining the facilities thereafter. All successful applicants have to sign a Community Use Agreement with the Council.

FINANCIAL IMPLICATIONS

8. The current balance of the community funding budget is approximately £95,300. Last year, the grants budget was underspent by £66,000 and the Executive will be asked to consider carrying this forward to the current year, when they consider the financial outturn at their July meeting.

MATCHED FUNDING BIDS RECEIVED

9. A matched funding bid has been received from Victory Hall requesting £40,000 towards the cost of repairs and improvements to the building.
10. Victory Hall was constructed in 1975 and is the main community hub for the Warsash area. The hall hosts a range of local clubs, societies and community events. The Management Committee has consulted with residents and users and identified the need to provide more social activities for older people, fitness classes and pre-school places.
11. Victory Hall wants to replace the roof covering, heating system, much of the double glazing, some of the doors and generally improve the fabric and facilities at the hall. The repairs and renewals will help reduce running costs and help ensure the long term future of the venue.
12. The total cost of the project is £197, 725. The Victory Hall Trustees have secured funding of £148,000 from Hampshire County Council's Community Buildings Capital Grant Fund. They will also be contributing £10,000 from their own reserves. This results in a total contribution from the Trustees of £158,000 towards the project value of £197,725.

COUNCILLOR CONSULTATION

13. Both ward Councillors for Warsash, Councillor Ford and Councillor Cartwright have expressed their support for the matched funding bid. Councillor Ford declared his interest as a member of the Victory Hall Management Committee.

MATCHED FUNDING BIDS "IN THE PIPELINE"

14. Potential matched funding bids from the Locks Heath Free Church, to help them construct a large extension to their church building and the Warsash Wasps to help them improve an access road have been received.

RISK ASSESSMENT

15. The risks and opportunities associated with each funding bid are considered on an individual basis and details are included in each assessment document.

CONCLUSION

16. This report sets out details for the matched funding bids received by the Council for the first quarter of the 2016/17 financial year.

Enquiries:

For further information on this report please contact Roy Brown (Ext 4409)

Matched Funding - APPENDIX A

MATCHED FUNDING REQUEST

APPLICANT	Victory Hall
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PROJECT DESCRIPTION	<p>A matched funding bid has been received from Victory Hall requesting £40,000 towards the cost of repairs and improvements to the building.</p> <p>Victory Hall want to replace the roof covering, heating system, much of the double glazing, some of the doors and generally improve the fabric and facilities at the hall. The repairs and renewals will help reduce running costs and help ensure the long term future of the venue.</p> <p>The freehold to the building and land is owned by the Trustees of Victory Hall. The Council holds the deeds as Custodian Trustee but has no management of maintenance responsibility.</p> <p>The trustees aim to complete the work in summer 2016.</p>
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PROJECT COSTS	The total project cost is £197,725
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PROJECT FUNDING	The Victory Hall Trustees have secured funding of £148,000 from Hampshire County Council's Community Buildings Capital Grant Fund. They will also be contributing £10,000 from their own reserves towards the project and would like the remaining £40,000 to be paid through the community fund.
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COMMUNITY BENEFITS	The proposed works will help reduce the running costs of the hall and secure its long term future. Victory Hall is the main community hub in the Warsash area and is used by numerous community groups and organisations.
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Matched Funding - APPENDIX A

ENVIRONMENTAL BENEFITS	<p>There are no significant environmental benefits, however improvements to the roof, heating system and double glazing will make the hall more energy efficient.</p>
LINKS TO THE COUNCIL'S CORPORATE PRIORITIES	<p>This application is consistent with the Council's role as "a partner", identified in the Leisure Strategy, to continue, where possible, to actively collaborate with other providers within the local area.</p> <p>The ward Councillors are fully supportive of the application and proposals and the Executive Leader has given "in principle" support subject to consideration by the Executive.</p>
PROJECT RISKS	<p>The project would be managed by the trustees who would appoint a sole contractor to carry out all of the works.</p>
RECOMMEND	<p>That the Executive gives consideration to making a matched funding award of up to £40,000 to this application, subject to:</p> <ol style="list-style-type: none">1. The remainder of funding being in place.2. Receipt of all Local Authority approvals, i.e. building regulations.

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 06 June 2016

Portfolio:	Policy and Resources
Subject:	Local Governance in Hampshire
Report of:	Director of Finance and Resources
Strategy/Policy:	Corporate Strategy
Corporate Objective:	

Purpose:

To consider a request for contributions towards commissioning a review of options for effective governance of local services.

Executive summary:

On Friday 13th May, the Leader of Hampshire County Council announced that Deloitte had been commissioned to provide an analysis of the estimated costs and risks against the financial and non-financial benefits of a range of options for local governance across the geographies of Hampshire and the Isle of Wight. The options were centred around the creation of Unitary models of governance on different geographical areas.

The commission was carried out on behalf of Hampshire County Council, and the report will be considered at its Cabinet meeting on 6th June.

Hampshire Leaders, Chief Executives and other interested parties met on Friday 20th May, where the County Council presented its report and outlined plans for a public consultation in relation to the options analysis. At the meeting, Leaders of Boroughs and Districts generally felt that a broader consultation on a joint basis with the various tiers of local government would be more beneficial, particularly in light of the emerging discussions with the Department for Communities and Local Government over possible devolution opportunities in the parts of the county.

In order to carry out a meaningful and productive public consultation exercise, it is felt that a broader perspective of the options and relative merits for local service delivery is essential. Due to the inherent limited scope of the report commissioned from Deloitte by Hampshire County Council, it is felt that this does not represent a sound basis for a broad consultation, and that further work would be necessary.

Basingstoke and Deane Borough Council have subsequently agreed to lead on a further commission, and have invited financial contributions to broaden the scope of

their work and to enable this to be undertaken expediently.

Separate expertise may also be necessary to prepare a range of consultation questions that can usefully inform the development of governance arrangements going forward.

Recommendations:

The Executive are asked to

- (a) consider making available up to £25,000 to support the development of a broad analysis of options that could be used to inform a public engagement exercise for local governance arrangements in Hampshire, and associated consultation work; and
- (b) grant delegated authority to the Chief Executive, in consultation with the Executive Leader, to determine the appropriate method of delivering the work and commit the funding.

Reason:

To enable the Council to contribute to a governance commission.

Cost of proposals:

It is recommended that up to £25,000 is made available from general fund reserves.

Background papers: None

Reference papers:

[Initial analysis of options for local government in Hampshire and the Isle of Wight - Executive Summary report](#)
(external link)

[Initial analysis of options for local government in Hampshire and the Isle of Wight - Full Report](#) (external link)

Enquiries:

For further information on this report please contact Andrew Wannell (01329 824620)